

## e-Notices Registration Form

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### Overview

This form allows customers of Lockyer Valley Regional Council to register for emailed notices (e-Notices) for Rate Notices and Animal Registration Renewal Notices rather than having these notices posted.

**By registering for e-Notices, customers will avoid the \$2.00 fee per Rate Notice and/or Animal Registration Renewal Notice which commences 1 July 2023.** The \$2.00 fee does not apply to approved pensioners registered with Council.

The \$2.00 fee for posted notices is a cost-recovery process for the printing and postage involved in sending Rate and Animal Registration Renewal Notices. By registering for e-Notices before 1 July 2023, customers can avoid the fees. There are no fees associated with receiving e-Notices.

The use of e-Notices will allow Council to reduce administrative costs and direct those funds to more meaningful community services.

**You do not need to register for e-Notices if you have already registered by another method.**

### Privacy and Information Management

Information collected via this form may be stored in SurveyMonkey databases in the USA and in Lockyer Valley Regional Council's records management systems in Australia. Information held by Council will be managed in accordance with Council's [Confidentiality Policy](#) and [Information Privacy Policy](#) and under the [Australian Privacy Principles](#). Information held by SurveyMonkey's USA databases is subject to strict privacy and security practices as detailed on their [website](#), which allows for the Federal Government of the USA to access the information. If you have any concerns with the privacy or management of your information, please discuss with Council prior to entering personal information into this survey. By proceeding beyond this point you accept this Privacy and Information Management arrangement.

\*1. I have read, understood, and accept the *Overview* and *Privacy and Information Management* sections above.

Yes

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**\*2. Contact Information**

Owner's Name (as shown on your Rate or Animal Registration Renewal Notice)					
Business Name (if applicable)					
Postal Address					
City/Town		State		Postcode	
Country		Primary Phone			
Email Address 1		Email Address 2			

**\*3. As the registered owners(s) of the property/properties indicated below, I hereby register for e-Notices with the Lockyer Valley Regional Council**

- Yes – Proceed to Q4
- No, I do not want to register for e-Notices for my properties and understand there will be a \$2.00 fee per posted notice. – Skip to Q6
- Not applicable – Skip to Q6

**\*4. Properties – Option 1**

(Select the most appropriate checkbox – one checkbox only)

- All properties owned by me within the Lockyer Valley Regional Council. Proceed to Q6
- I will list individual properties in the next section. Proceed to Q5

**\*5. Properties – Option 2**

List all properties requiring emailed Rate Notices  
(Leave blank if not required)

Property ID (from Rate Notice)	
Property Address	
Property ID (from Rate Notice)	
Property Address	
Property ID (from Rate Notice)	
Property Address	

Property ID (from Rate Notice)	
Property Address	
Property ID (from Rate Notice)	
Property Address	
Property ID (from Rate Notice)	
Property Address	

**\*6. As the registered owner(s) of the dogs indicated below, I hereby register for e-Notices with Lockyer Valley Regional Council.**

- Yes – *Proceed to Q7*
- No, I do not want to register for e-Noticed for my dogs and understand there will be a \$2.00 fee per posted notice. – *Skip to Q10*
- Not applicable – *Skip to Q10*

**\*7. Dogs – Option 1**

(Select the most appropriate checkbox – one checkbox only)

- All dogs owned by me within the Lockyer Valley Regional Council Area – *Proceed to Q9*
- I will list individual dogs in the next section – *Proceed to Q8*

**\*8. Dogs – Option 2**

Complete the details below for all registered dogs.  
(Leave blank if not required)

Property Address	
Dog 1 ID (from Animal Registration Renewal Notice)	
Dog 2 ID (from Animal Registration Renewal Notice)	
Dog 3 ID (from Animal Registration Renewal Notice)	
Dog 4 ID (from Animal Registration Renewal Notice)	

**\*9. If you have an Excess Animal Permit or Kennel Licence, complete this section.**

(Leave black if not required)

Excess Animal Permit Number	
Property Address the Excess Animal Permit relates to	
Kennel Licence Number	
Property Address the Kennel Licence relates to	

**\*10. I confirm that I/we am/are the registered owners(s) of all properties and dogs listed in this form and that I/we have the legal authority to request e-Notices.**

Yes

**Please return the completed form to:**

Lockyer Valley Regional Council  
 26 Railway Street  
 GATTON QLD 4343  
[mailbox@lvrc.qld.gov.au](mailto:mailbox@lvrc.qld.gov.au)  
 1300 005 872

9 Spicer Street  
 LAIDLEY QLD 4341