



REGIONAL COUNCIL

# Lockyer Valley Regional Council | Operational Plan 2022 - 2023

## Second Quarter Performance Report





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## ACKNOWLEDGEMENT OF COUNTRY

Lockyer Valley Regional Council respectfully acknowledges the Traditional Owners, the Yuggera-Ugarapul people as custodians of the region we share. We pay our respects to their elders past, present and emerging and the Aboriginal and Torres Strait Islander Elders of other communities who may live here as the keepers of the traditions, customs, cultures and stories of proud peoples. Lockyer Valley Regional Council is committed to cultivating inclusive environments for all staff, customers, residents and visitors.





## INTRODUCTION

The Operational Plan (the Plan) is a strategic document that is developed and adopted annually with the Budget. The Plan captures strategic deliverables for the 2022-2023 financial year to ensure Council delivers the Commitments and Outcomes of the Corporate Plan 2022-2027.

The Operational Plan 2022-2023 sets the one year direction for Council. The Plan articulates our deliverables, areas of responsibility, addresses Council's risks and monitors the overall performance of Council.

Section 174 (3) of the *Local Government Regulation 2012* includes the requirement for the Chief Executive Officer to present a written assessment of the organisation's progress towards implementing the Operational Plan to Council at meetings of Council at regular intervals of not more than three months. This quarterly performance report on Council's Operational Plan 2022-2023 ensures Council meets its legislative responsibilities.

## COMMITMENT TO HUMAN RIGHTS

Council is committed to protecting and promoting human rights by ensuring that human rights are considered in all the work we do – from the decisions we make to the services we provide. This commitment is in accordance with Council's obligations under the *Human Rights Act 2019*.



## VISION, MISSION AND VALUES

### VISION:

We will deliver sustainable services to enhance the liveability of our community while embracing our economic, cultural and natural diversity.

### MISSION:

Lead, engage and empower.

### OUR VALUES:

Values form the basis of our culture. They add meaning to work and they provide a basis for consistent planning and decision making across the organisation. To ensure that staff live our values, every employee of Lockyer Valley Regional Council is expected to demonstrate articulated behaviours in their daily activities and in the way they make decisions. Our values are:



Leadership

#### LEADERSHIP

We lead through excellence and partner with the community to achieve Council's vision and mission.



Accountability

#### ACCOUNTABILITY

We accept ownership of our role and take responsibility for our actions. We are results focused, take pride in our successes and efforts and learn from our mistakes.



Integrity

#### INTEGRITY

We strive to be valued and trusted by the Lockyer Valley community. We are respectful, open, transparent and honest in our dealings with the community. At all times we act in the best interests of the community.



Communication

#### COMMUNICATION

We embrace diversity and communicate openly and honestly. We listen actively, consider and value the views of others. Our communication is clear, concise and consistent.



Customer Focus

#### CUSTOMER FOCUS

We strive to engage and communicate with our internal and external customers to meet agreed outcomes. We identify and aim to meet the needs of all customers in a responsive and equitable manner.



Teamwork & Collaboration

#### TEAMWORK AND COLLABORATION

We value creative thinking and look for opportunities to collaborate and connect to deliver a better Lockyer Valley. We work together by recognising and sharing our talents, skills, experience and knowledge.





## OUR ROLE

As we work towards our outcomes, we recognise that not all of them can be achieved by Council alone. Council will fulfil a range of roles in working to achieve the outcomes outlined in this plan.

These roles include:

COUNCIL ROLE	DESCRIPTION
Provider	Delivering services
Funder	Funding other parties to deliver services
Regulator	Regulating activities through legislation, local laws or policies
Partner	Forming partnerships and strategic alliances with other parties in the interests of the community
Facilitator	Assisting others to be involved in activities by bringing groups and interested parties together
Advocate	Promoting the interest of the community to other decision makers and influencers



## QUARTERLY HIGHLIGHTS

### ENDING THE YEAR WITH CHRISTMAS CELEBRATIONS

Council gave the community two great opportunities to finish the year on a high with both the Mayoral Christmas Carols and the Lockyer Valley Christmas Carnival being much-loved local events.

Several hundred people attended the Carols event which was led by the Nathan Walmsley Band and delivered in partnership with the Lockyer Valley Minister's Association.



The blend of traditional carols with modern Australian Christmas songs were well-received and inspired many of the children to sing and dance along with the band in front of the stage.

Another community favourite, the Christmas Carnival turned North Street, Gatton into something akin to the North Pole, including Santa arriving in a sleigh pulled by a pair of real reindeer.

Families lined up to have their photos taken with both Santa and the reindeer showing how treasured these occasions are for local families.

While this year's changes meant no rides for children, and left a few families disappointed, the combination of the stage show, markets, various competitions and live reindeer all added to the Christmas vibe to end the year and received positive feedback from the wider community.

### COUNCIL'S CUSTOMER EXPERIENCE TEAM CONSIDERED BEST IN THE LAND

Lockyer Valley Regional Council's Customer Experience Team took out the coveted Team of the Year Award in the 2022 National Local Government Customer Service Network Awards, held in November.

CEO Ian Church said Council was proud to be leading the way when it comes to customer service, and it was an incredible achievement considering the past two years has been impacted by several natural disasters, COVID-19 and staff shortages.

Delivering effective and efficient customer service is something we pride ourselves on, and clearly Lockyer Valley Regional Council is setting the benchmark in this space.

One of Council's Customer Experience Officers, Rebecca Sippel was a finalist in the Individual of the Year Award and Council's Information Communication Technology (ICT) Team was in the mix for the Innovation Award for 'The Source' project.

### HOPES INLAND RAIL BYPASS RECONSIDERED

Following a period of intense lobbying and strategic meetings, Council is cautiously optimistic the Australian Rail Track Corporation (ARTC) will demonstrate improved consideration of the significant impacts the Inland Rail project will have upon the region.

The announcement in October by the Federal Minister for Infrastructure, Transport, Regional Development and Local Government, Catherine King, that a review would be conducted on the Inland Rail project has shown Council's concerns about consultation and planning were understood and reflected at the highest levels of government.

Council held meetings with State and Federal Members and senior representatives of the ARTC to make our position clear – that we would continue to fight for the best interests and outcomes for our community – and we have new-found hope that we may be gaining traction

### DRAFT PLANNING SCHEME MOVING FORWARD

Council met a major milestone this quarter when the Draft Lockyer Valley Planning Scheme was approved to go to the State Government for the purposes of the State Interest Review.

A Planning Scheme is one of the most important documents for Council and the community as it guides future land use in a way that aims to balance future growth and development while maintaining the region's existing values.

Following the State Interest Review, Council will undertake comprehensive community consultation to ensure the new Planning Scheme has considered a wide range of opportunities and potential implications for the whole community.

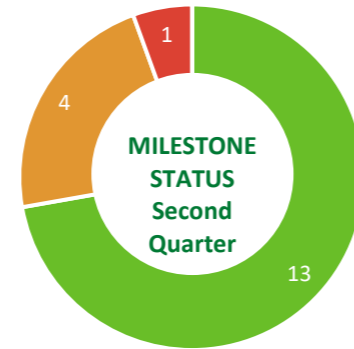
Council looks forward to discussing the Planning Scheme with the community at that time.



# PERFORMANCE STATUS

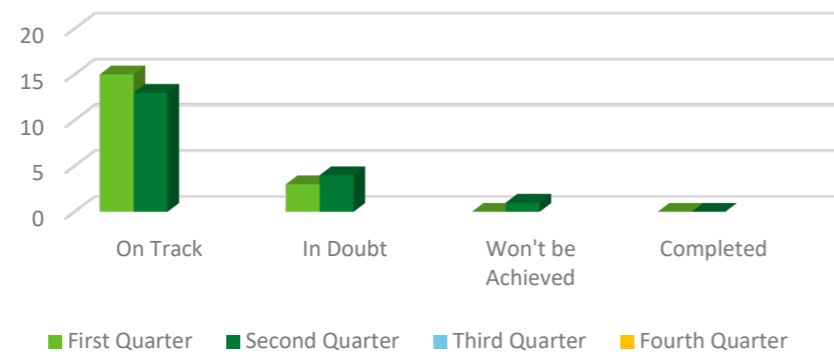
## MILESTONE STATUS

STATUS	NUMBER
On Track	13
In Doubt	4
Won't Be Achieved	1
Completed within Milestone	0



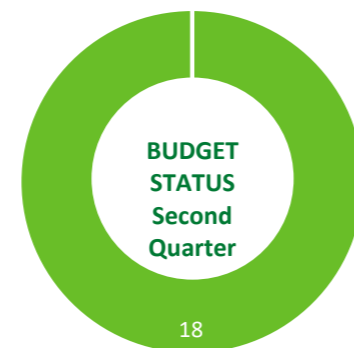
## YEAR TO DATE BUDGET STATUS COMPARISON

This graph provides a year-to-date comparison of the milestone status of the Operational Plan 2022-2023 deliverables against previous quarterly performance reports. As this is the first quarter, there is no comparison to report.



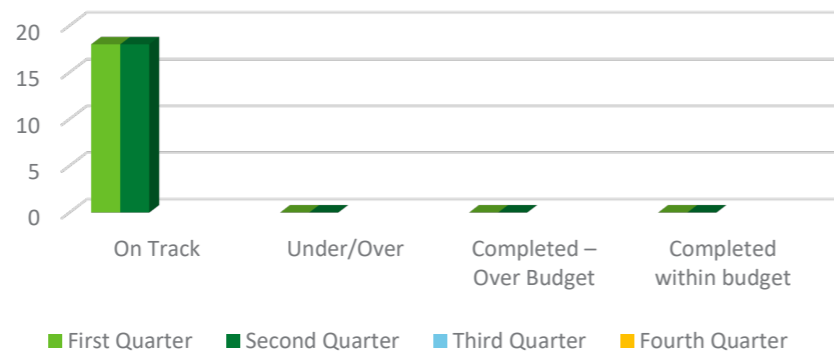
## BUDGET STATUS

STATUS	NUMBER
On Track	18
Under/Over	0
Completed – Over Budget	0
Completed within Budget	0



## YEAR TO DATE BUDGET STATUS COMPARISON

This graph provides a year-to-date comparison of the budget status of the Operational Plan 2022-2023 deliverables against previous quarterly performance reports. As this the first quarter, there is no comparison to report.





Our healthy community welcomes the spirited diversity found within our region. Times of hardship highlight our resilience. Our high standards support our quality of life and vibrancy while providing a dynamic and safe place full of opportunity. We strive to build on who we are and all that our region has to offer by connecting business, the community and government.

## A COMMUNITY WITH FAIR AND REASONABLE ACCESS TO SERVICES.

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Advocate for opportunities to enhance services to the community such as improved regional health facilities and a regional passenger rail network.	Maximise opportunities to advocate for improved regional health facilities. Participate in the Toowoomba to Brisbane Passenger Rail Reference Group and preparation of Business Cases.	There has been no further action from the Australian and Queensland Governments following submission of the Draft Strategic Business Case coordinated by the Department of transport and Main Roads. Opportunities are taken during the Inland rail process to advocate for passenger rail.	●	●

## COUNCIL SEEKS TO UNDERSTAND COMMUNITY NEEDS, RESULTING IN PARTNERSHIPS THAT REALISE LONG-TERM BENEFITS FOR THE COMMUNITY IN A TIMELY MANNER.

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Prioritise and deliver an action plan outlining projects and initiatives that achieve the strategic priorities of the Community Development and Engagement Strategy.	An action plan identifying projects and initiatives to be delivered within the financial year.	The Action Plan has been implemented however, is subject to change to meet emerging community needs and opportunities. One key area of change is the externally funded programs focused on disaster recovery and long-term resilience, which also provide strong community development and engagement outcomes consistent with the Community Development & Engagement Strategy and Action Plan.	●	●

## THE COMMUNITY'S PREPAREDNESS FOR DISASTERS IS IMPROVED THROUGH COMMUNITY EDUCATION, TRAINING AND STRONG PARTNERSHIPS BETWEEN COUNCIL AND OTHER AGENCIES.

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Develop and implement a disaster management framework which is aligned to the standard for disaster management in Queensland as a shared organisational responsibility.	Disaster Management Framework developed, and implementation commenced.	The Disaster Management Policy has been amended and a draft Guideline/Procedure linked to identify the relevant processes and procedures required and includes specific Council Disaster Management roles and responsibilities. Procedural processes identified for a pre-event and event management checklists for event command and control (Local Disaster Coordinator and Deputy Local Disaster Coordinator and Incident Commander) and Local Disaster Coordination Centre operational checklist (Incident Commander).	●	●

LEGEND	Milestone Status		Budget Status	
	On Track	●	On Track	●
	In Doubt	●	Under/Over	●
	Won't Be Achieved	●	Completed – Over Budget	●
	Completed within Milestone	✓	Completed within budget	✓

**Lockyer Business:** Our business community is a thriving and inclusive network where it is easy to do business. We create opportunities and encourage innovation that inspires business confidence and collaborative partnerships.

**Lockyer Farming:** As custodians we manage our water and land assets to ensure our farming future. We pride ourselves on our innovation and clean, green reputation. We work together to support our farmers of current and future generations.

**Lockyer Livelihood:** We are a community where lifelong learning opportunities exist. Our quality education facilities are highly regarded and provide diverse career pathways. We look to develop skills and generate job opportunities for all.

## ENCOURAGE OPPORTUNITIES FOR THE LOCKYER VALLEY TO DRIVE ECONOMIC AND COMMUNITY OUTCOMES.

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Advocate to mitigate the adverse impacts of Inland Rail on the liveability of the region.	Ensure the community's and Council's interests are protected by maximising opportunities to advocate and participate in reviews, reference groups and prepare submissions as required.	A submission was made to the Independent Review of Inland Rail being conducted by Dr Kerry Schott. That Review is to be finalised in 2023. Council has been advocating for a change in the Inland rail alignment around Gatton. Australian Rail Track Corporation have agreed to re-examine this issue to determine if a mutually acceptable alignment can be found.	●	●

LEGEND	Milestone Status		Budget Status	
	On Track	●	On Track	●
	In Doubt	●	Under/Over	●
	Won't Be Achieved	●	Completed – Over Budget	●
	Completed within Milestone	✓	Completed within budget	✓



**MAXIMISE OPPORTUNITIES THROUGH ENGAGEMENT AND PARTNERSHIP WITH STAKEHOLDERS TO ACHIEVE A STRONG RESILIENT ECONOMY.**

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Advocate for improved water security and supply for the region through the Lockyer Valley and Somerset Water Collaborative.	The agreement that aligns with the city deal funding executed. Negotiations with SEQwater finalised and a funding application lodged with the Australian Government to construct the irrigation scheme.	Graham Quirk has been reappointed as Chair of the Lockyer Valley & Somerset Water Collaborative to 31 December 2023. Mayors Milligan and Lehmann, and the Chair met with Minister Butcher to discuss options for progressing the project. The Collaborative worked with representatives of the Department of Regional Development, Manufacturing & Water to reconsider other options. Infrastructure Project Solutions were engaged by the Department to work with the Project Team to develop terms of reference for the review of the business case with regard to escalation of costs and any alternative options to be considered.	●	●

**PROMOTE AND MARKET THE LOCKYER VALLEY AS A DESTINATION FOR COMMERCE, TOURISM AND LIFESTYLE.**

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Prioritise and deliver an action plan outlining projects and initiatives that achieve the strategic priorities of the Tourism Strategy.	An action plan identifying projects and initiatives to be delivered within the financial year.	A 2022-23 action plan has been completed aligning with the Tourism Strategy. Deliverables achieved in the second quarter include: SP1 - Delivery of refreshed Lockyer Valley Christmas Carnival. SP1 - Awarding of contract for Forest Hill Silo Project Concept/Master Design and inception meeting held. SP1 - Investigations continue for electric vehicle charging stations in relation to land lease and procurement requirements. SP1 - Tourism volunteer support via a Christmas event, and representation by two volunteers at International Volunteer Day function at Government House SP2 - Stakeholder review of 2022 Laidley Spring Festival and planning for 2023 event. SP2 - Financial and marketing support for regional Christmas carnivals. SP3 - Finalisation of the Queensland Transport Museum Advisory Committee.	●	●

**FOSTER A FLEXIBLE, SUPPORTIVE AND INCLUSIVE BUSINESS ENVIRONMENT.**

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Prioritise and deliver an action plan outlining projects and initiatives that achieve on the strategic priorities of the Economic Development Strategy.	An action plan identifying projects and initiatives to be delivered within the financial year.	A 2022-23 action plan has been developed aligning with the Economic Development Strategy. Deliverables achieved in the second quarter include: SP1 - Publishing a Lockyer Valley Development Status Report and highlights from the second release of census data. SP2 - Commenced monthly 'think tank' meetings for Council officers to discuss emerging issues in relation to growth and economic development. SP3 - Business Resilience Workshops delivered in three locations in partnership with AusIndustry. SP4 - Service Level Agreement with the Lockyer Chamber of Commerce Industry and Tourism has been signed. SP4 - Attendance at Lockyer Chamber of Commerce, Industry and Tourism committee meetings and AGM.	●	●

LEGEND	Milestone Status		Budget Status	
	On Track	●	On Track	●
	In Doubt	●	Under/Over	●
	Won't Be Achieved	●	Completed – Over Budget	●
	Completed within Milestone	✓	Completed within budget	✓

LEGEND	Milestone Status		Budget Status	
	On Track	●	On Track	●
	In Doubt	●	Under/Over	●
	Won't Be Achieved	●	Completed – Over Budget	●
	Completed within Milestone	✓	Completed within budget	✓





# LOCKYER NATURE DELIVERABLES

Our natural assets are valued and protected to sustain our unique rural lifestyle.

LOCKYER VALLEY'S NATURAL ASSETS ARE MANAGED, MAINTAINED AND PROTECTED.				
Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Prioritise and deliver an action plan outlining projects and initiatives that achieve on the strategic priorities of the Environment Strategy.	An action plan identifying projects and initiatives to be delivered within the financial year.	An action plan has been developed for 2022-23 aligning with the Environment Strategy. Deliverables achieved in the second quarter include: SP1 - Council has adopted a Management of Flying-fox Roosts Policy and Regional Flying Fox Management Plan. SP1 - Preparation of documents to assist with ecological assessments associated with development applications. SP3 - Tree planting for koala fodder forest at Shorelands Drive Reserve. SP3 - Tree planting for habitat and connectivity at Fairways Drive Reserve. SP3 - Weed control undertaken at Alice Creek Nature Reserve and Brightview Reserve. SP3 - Survey of Mt Whitestone property to assess values and issues related to development of a property management plan. SP3 - Revegetation plan developed for Placid Hills Reserve. SP3 - Two new properties registered with Land for Wildlife. SP3 - Collaborations with University of Queensland, Healthy Land and Water, Griffith University, Wildlife Preservation Society.	●	●
COUNCIL AND THE COMMUNITY ACTIVELY REDUCE WASTE, RECYCLE AND REUSE MORE.				
Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Develop a Waste Management Strategy which guides the delivery of Council's Waste Management function.	Waste Management Strategy developed and adopted by Council.	The Waste Reduction and Recycling Plan 2019-22 is currently approved and in place. A new Plan will be prepared early 2023 for consideration by Council.	●	●

LEGEND	Milestone Status		Budget Status	
	On Track	●	On Track	●
	In Doubt	●	Under/Over	●
	Won't Be Achieved	●	Completed – Over Budget	●
	Completed within Milestone	✓	Completed within budget	✓



# LOCKYER PLANNED DELIVERABLES

We have unique, well connected communities. We have places and spaces that bring together people. Local services match the needs of the community. Our built infrastructure is designed and constructed to enable access for all.

GROWTH AND DEVELOPMENT IN THE REGION IS SUSTAINABLY MANAGED THROUGH THE ADOPTION AND IMPLEMENTATION OF THE LOCKYER VALLEY PLANNING SCHEME.				
Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Undertake Public Notification of the Lockyer Valley Planning Scheme, review submissions received and finalise for Council adoption and implementation.	Complete public notification of the Lockyer Valley Planning Scheme, including a review of submissions received and responses provided to all properly made submissions. Where appropriate, amendments made to the Planning Scheme to incorporate feedback from submissions received. Preparation of a formal response to the Minister to finalise the Lockyer Valley Planning Scheme for Ministerial Approval and adoption by Council.	The Draft Planning Scheme was endorsed by Council on 30 November 2022 for referral for State Interest Review. Given the timeframes involved in State Interest Review, it is anticipated that public notification will be conducted mid-2023. It is unlikely the new Planning Scheme will be adopted by 30 June 2023.	●	●
PROVISION OF FIT-FOR-PURPOSE INFRASTRUCTURE WHICH MEETS THE CURRENT AND FUTURE NEEDS OF THE REGION.				
Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Undertake a program of works to inform Council's strategic infrastructure planning in relation to stormwater and traffic network planning to support the orderly and sequential growth of the region.	Plan developed that informs Council's investment in future infrastructure needs and the Local Government Infrastructure Plan.	The Local Government Infrastructure Planning (LGIP) stormwater amendment was delayed in order to prioritise completion of the draft planning scheme. This work will recommence in January. The LGIP will be scoped and proceed to procurement during the first quarter of 2023. Studies to support the LGIP are underway (Industrial Land Study, Constraints Analysis). A funding application for a Social and Community Infrastructure Study has been submitted. Findings from these studies will inform a submission to the State for the Regional Plan Review. The Laidley Flood Mitigation Working Group has been established, with options	●	●

LEGEND	Milestone Status		Budget Status	
	On Track	●	On Track	●
	In Doubt	●	Under/Over	●
	Won't Be Achieved	●	Completed – Over Budget	●
	Completed within Milestone	✓	Completed within budget	✓



		being reviewed and costings analysis requested for the new year.		
Undertake the preparation of Council's Local Government Infrastructure Plan.	Finalisation and adoption of Council's Local Government Infrastructure Plan.	Work on the Local Government Infrastructure Plan (LGIP) is yet to commence. Supporting studies are currently being undertaken which will inform the LGIP.	●	●

**AN INTEGRATED APPROACH TO THE PLANNING OF ALL COMMUNITIES THAT STRENGTHENS LOCAL IDENTITY AND LIFESTYLE.**

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Finalise the review of the existing Laidley Flood Town Protection Scheme and present to Council an options analysis in relation to flood mitigation for Laidley and undertaken an options analysis for flood mitigation at Withcott.	Flood mitigation options for Laidley and Withcott determined by Council.	Review of the Laidley Flood Mitigation Scheme has commenced with WMA Water being engaged for this purpose. The consultant has reviewed the impact models relevant to the Laidley Flood Mitigation Scheme and presented options to Council. An internal working group has been established to progress the options.	●	●



LEGEND	Milestone Status		Budget Status	
	On Track	●	On Track	●
	In Doubt	●	Under/Over	●
	Won't Be Achieved	●	Completed – Over Budget	●
	Completed within Milestone	✓	Completed within budget	✓







# LOCKYER LEADERSHIP AND COUNCIL DELIVERABLES

Lockyer Leadership: Our leaders are visionary and seek coordinated outcomes for the benefit of the whole community.

Lockyer Council: A well-managed, transparent and accountable organisation that gives the community confidence, demonstrates financial sustainability, where customers are satisfied with our services and our employees are proud to work.

## UNDERTAKE ROBUST AND ACCOUNTABLE FINANCIAL, RESOURCE AND INFRASTRUCTURE PLANNING AND MANAGEMENT TO ENSURE AFFORDABLE AND SUSTAINABLE OUTCOMES FOR OUR COMMUNITY.

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Develop a Strategic Asset Management Plan to enable a coordinated approach to managing Council's assets.	Engage internal stakeholders and develop a draft Strategic Asset Management Plan.	The Strategic Asset Management Plan is well progressed with a review of the asset management policy, the asset management steering committee terms of reference and the development of an asset management framework, all of which have been reviewed through the ELT. The plan will be completed by June 2023.	●	●
Develop a Procurement Strategy that supports the needs of the business, provides value for money to Council and ensures legislative compliance.	Procurement Strategy developed.	Preliminary investigations for a suitable procurement strategy have been undertaken, and a way forward identified. However, due to limited skilled resources and increased workloads in procurement to accommodate additional purchasing for the rehabilitation of critical infrastructure relating to the 2022 flooding events, there has been considerable delays in moving forward in the development of the Procurement Strategic Plan at this time.	●	●

## ACTIVELY ENGAGE WITH THE COMMUNITY TO INFORM COUNCIL DECISION MAKING PROCESS AND COMMUNICATE ON DECISIONS MADE.

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Develop a Corporate Communications Strategy that defines Council's approach to internal and external communication.	Strategy finalised and adopted by Council and a prioritised annual action plan developed and implemented.	A comprehensive review of existing communications policies, procedures and draft strategies has been undertaken. A draft Communications Strategy is expected to be discussed at a Councillor Workshop in the 3 <sup>rd</sup> Quarter.	●	●

## PROMOTE A VALUES BASED CULTURE THAT APPRECIATES AND EMPOWERS ITS WORKFORCE.

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Undertake organisational development activities that foster a values based culture.	Improved organisational culture. Pulse Survey results demonstrate trend improvement in employee responses to each theme.	During this quarter the following has been achieved: - Cohorts III made up of Coordinators and Supervisors have completed the Leadership Development Programme facilitated by the Local Government Managers Association. The programme included a 360 degree feedback component. - The Executive Leadership Team have completed a Culture Canvas Workshop to assist in the planning of activities in the pursuit of reaching our desired culture. - Quarterly Pulse Survey conducted this quarter. Of the 6 areas surveyed the results a decrease in 4 areas and an increase in 2 areas. Staff focus groups are planned to take place in the next quarter to further discuss the results and assist in ensuring the appropriate actions are undertaken.	●	●

## COMPLIANT WITH RELEVANT LEGISLATION.

Deliverable	Performance Measurement	Progress Commentary	Milestone Status	Budget Status
Undertake preparations for the Local Government Workcare Mutual Risk Obligations Audit	Preparations completed to achieve continuation of self-insurance status.	Preparations are well under way. The following actions have been completed: Council has received a Certificate of Confidence confirming the Safety management system conforms to the requirements of ISO 45001:2018 Occupational Health and Safety Management systems The following action is underway: Preparation for the Local Government Workcare Mutual Risk Obligation WHS Audit. Preparation of required documented evidence to be submitted for assessment against each of the 108 elements of the National Self Insurance Audit Tool to be provided to the external audit team by 31 March 2023. Arrangements for training and education programs to assist senior management and staff to understand their health and safety obligations in preparation for the audit interviews to be conducted from Monday 17 April 2023 to Thursday 20 April 2023.	●	●

LEGEND	Milestone Status		Budget Status	
	On Track	●	On Track	●
	In Doubt	●	Under/Over	●
	Won't Be Achieved	●	Completed – Over Budget	●
	Completed within Milestone	✓	Completed within budget	✓

LEGEND	Milestone Status		Budget Status	
	On Track	●	On Track	●
	In Doubt	●	Under/Over	●
	Won't Be Achieved	●	Completed – Over Budget	●
	Completed within Milestone	✓	Completed within budget	✓



For more information phone 1300 005 872,  
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